

**BYLAWS OF THE
BROOKLINE WOMEN'S GOLF ASSOCIATION**
An unincorporated association

ARTICLE 1. Name and Purpose

1. The name of the Association will be the Brookline Women's Golf Association ("BWGA").
2. The purpose of the Association shall be to promote friendship among the members in an enjoyable atmosphere where members can participate in the game of golf, improve their play, learn and abide by USGA and local rules, and observe proper golfing etiquette. Further, the Association shall seek and its members shall enjoy recognition by the Women's Golf Association of Massachusetts ("WGAM").

ARTICLE II. Members

1. BWGA golf membership shall be open to all women 18 or over who are committed to its purposes, apply for membership and pay the dues set by the Executive Board ("Board") for golf members.
2. BWGA social membership shall be open to all women age 18 or over who are committed to its purposes, apply for membership and pay the dues set by the Board for its social members. Social members will not participate in BWGA golf.
3. The Board may suspend golf or social membership or remove an individual from membership or eligibility for membership for non-payment of dues or for continued conduct, after warning, detrimental to any purpose of the Association.

ARTICLE III.

1. Members shall meet annually in the fall of each year and at such other times as determined by the President. Election of officers shall be held during the fall meeting. A quorum shall consist of those members (social and golf) present and all votes, except as specified herein, shall be by majority.
2. Notices of meetings shall be provided to members by posting on the BWG bulletin board and by email. Members are responsible for checking these sources for information.

ARTICLE IV. Executive Board

1. the Executive Board shall be responsible for the general management of the Association. The Board shall consist of the Officers: President, Vice President, Secretary and Treasurer. The members shall elect the Officers.

2. The Officers shall serve for two-year terms, beginning upon election or appointment. If a vacancy occurs due to resignation or removal of an Officer, the President shall appoint a member to fill that vacancy. If the office of President is vacant, the Vice President shall fill that office and appoint a member to fill the office of Vice President. In case of a vacancy, the appointed Officer shall hold the office only for the remainder of the term of the original Officer.
3. An officer may be removed from office by unanimous vote of the Board members or a 2/3 vote of the members.
4. At least 30 days prior to any election of officers, the President shall appoint a Nominating Committee to propose a slate of candidates for Officers. Notice of the Committee's nominations shall be provided to the members at least 14 days prior to the election. Additional nominations may be made from the floor at the election meeting with the prior consent of the nominee.

ARTICLE V. Duties of Officers

1. The President shall preside at all meetings, appoint all committee chairs and committee members and shall be an ex-officio member of all committees. The President shall also serve as directing head of the Association and perform all administrative duties necessary for the functioning of the Association.
2. In the absence of the President, the Vice President shall preside at meeting and shall perform the duties of the President. She shall also assist the President in direction the activities of the Association.
3. The Secretary shall be responsible for the Association's membership database and keep the minutes of all meetings, keep the official records of the Association and assume the other secretarial duties deemed necessary.
4. The Treasurer shall be responsible for the Association's financial functions, including oversight of a bank account, collection and disposal of funds and making and keeping financial records. She shall maintain an accurate accounting of receipts and disbursements and submit a full report of same at the annual meeting.

VI. AMENDMENT OF THE BY-LAWS

These bylaws may be amended, revised or suspended in whole or in part by a majority of the members present at a scheduled meeting of the members. Proposed amendments may be presented by any member of the Executive Board or by any five members of the Association. Notice of all proposed Amendments must be provided to the Secretary at least 14 days prior to the scheduled meeting. The Secretary shall notify the members of the proposal by email and by posting on the

BWGA bulletin board at least 10 days prior to the scheduled meeting and she will include a copy of the proposed Amendment with the notice.